



## COVID Safe Checklist for Queensland Legal Brothels

### What we need to do to safely re-open our business:

#### 1. Check your business can re-open

- Work with the Queensland Government's COVID-19 safe work practices to conform to safely re-open our business and whether any specific restrictions will apply.
- If your business has been closed, check the condition of equipment and facilities are fully functioning, such as gas, electricity, toilets, and hand-washing facilities. Ensure food and beverages stored at your business have not been contaminated or are now out of date.
- COVID Safe training will be made available. Government will develop free training for all industries and some industry bodies have developed bespoke training. COVID Safe training will be mandatory for high risk industries and must be undertaken within two weeks of re-opening.

#### 2. Wellbeing of workers

- Direct workers to stay at home if they are sick, and to go home immediately if they become unwell. Require them to be tested for COVID-19 if they have any symptoms of acute respiratory disease (cough, sore throat, shortness of breath) or a fever or history of fever. They must remain in isolation at home till they get the result and it is negative for COVID-19.
- Consider safety risks and manage these according to the appropriate hierarchy of controls i.e. elimination, substitute, isolation, administrative controls then personal protective equipment where required.
- Implement measures to maximise the distancing between workers to the extent it is safe and practical and minimise the time that workers are in close contact.
  - Where it is practical and safe to do so, review tasks and processes that usually require close interaction and identify ways to modify these to increase social distancing between workers.
- Modify processes behind the counter (including in break rooms) to limit workers having to be in close contact, as much as possible. Assign workers to specific work rooms to minimise the need to go into other spaces and time breaks to ensure social distancing.
- Postpone, cancel or use electronic communications such as video conferencing for non-essential face-to-face gatherings, meetings and training.
- Consult with workers on COVID-19 measures in the workplace and provide workers with adequate information and education, including changes to work tasks and practices and appropriate cleaning and disinfection practices at work.
- Put signs and posters up to remind workers and others of the risk of COVID-19.

#### 3. Social distancing

- Place signs at entry points to instruct customers not to enter the shop if they are unwell or have COVID19 symptoms. The sign should state that businesses have the right to refuse service and must insist that anyone with these symptoms leaves the premises.
- If practicable set up separate exit and entry points to minimise contact.
- Implement measures to restrict numbers within the premises, including maintaining a maximum of 10 people at any one time, in addition to staff, and ensuring distance of 4 square metres per person.
- Ensure social distancing by placing floor or wall markings or signs to identify 1.5 metres distance between persons for queues and waiting areas.
- Consider using physical barriers where practical, such as plexiglass around reception counters.
- Remove waiting area seating or space seating at least 1.5 metres apart.

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- Limit the use of cash transactions by encouraging customers to use tap and go, direct deposit or other contactless payment options.
- Limit walk-in appointments and client interaction at the counter through the use of online or phone bookings.

## 4. Record keeping

- Contact information must be kept on all clients, workers and contractors, including name, address and mobile phone number for a period of at least 28 days.
- Ensure records are used only for the purposes of tracing COVID-19 infections and are captured and stored confidentially and securely.

## 5. Hygiene, Cleaning and Infection Control.

- Inform clients of expectations before they attend their appointment. This includes:
  - staying at home if they feel unwell,
  - they will need to provide their details for record keeping,
  - washing their hands or using alcohol-based hand sanitiser upon arrival before entering reception areas.
- Ensure clients and Sex Workers are provided with hand washing facilities or appropriate alcohol-based hand sanitisers. Alcohol-based hand sanitiser containing at least 60% ethanol or 70% iso-propanol is recommended.
- Use Latex mattress covers which can be carbolised after each appointment. Ensure Side tables are similiarly carbolised after each appointment.
- Where Sex Workers were previously required to use gloves to control for risks other than COVID-19 infection , they must continue to do so. For controlling the risk of COVID-19 infection, masks may be considered as part of a range of controls.
- Instruct Sex Workers to practise good hygiene by frequently cleaning their hands. Hand washing should take at least 20 to 30 seconds. Wash the whole of each hand, covering all areas with soap before washing with water. If hand washing is not practical, alcohol-based hand sanitiser containing at least 60% ethanol or 70% iso-propanol is recommended.
- Reduce the sharing of equipment and tools, and remove books, magazines and iPads from waiting areas.
- Ensure all PPE is single use only.
- Refrain from offering communal refreshments or water stations.
- Clean frequently touched areas and surfaces at least hourly with detergent or disinfectant (including shared equipment and tools, Eftpos equipment, tables, counter tops and sinks).
- Any surfaces used by clients must also be cleaned between clients. Ensure appropriate discinfection of relevant equipment between clients. Ensure sufficient time is kept between appointments to allow for this.
- Every Client is to shower before and after every appointment. Showers and basins to be discinfectd and dried after every appointment.
- Used towels and bed linen is laundered after every appointment using a chemical wash and or high temperature dryer.
- Service Providers/Sex Workers must hold a current Sexual Health Certificate which confirms that they have been screened for any sexually transmitted infections. We could if you deem it to be necessary have a Covid 19 test added to this regime.
- Specify that Kissing is prohibited (Kissing is an added service, referred to as the Girlfriend Experience" Brothels can ban the provision of this service)
- Implement temperature scanning at both client and staff entrances prior to admitting Staff and Clients.
- Implement Covid 19 testing for all Licensees, Staff and Contractors prior to return to wor

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## 7. Review and monitor

- Regularly review your systems of work to ensure they are consistent with current directions and advice provided by health authorities.
- This checklist is a key part of your COVID Plan as outlined on the WorkSafe website.
- Publicly display this signed checklist as evidence that you are a COVID Safe business.
- Ensure you have a copy of this signed checklist which must be produced if requested from a relevant compliance/enforcement officer. This may include providing an electronic copy.
- Keep up to date and find additional guidance at [www.covid19.qld.gov.au](http://www.covid19.qld.gov.au) & [www.worksafe.qld.gov.au](http://www.worksafe.qld.gov.au)
- Employees with a general work-related complaint can call WHS Queensland on 1300 362 128 or their union.
- Business owners that would like to better understand their WHS duties regarding COVID-19 can call 1300 005 018 or their industry association.
- Customers who have concerns about whether a business is complying with this checklist can call 13QGOV (13 74 68).

<p><b>Name of person(s) conducting business or undertaking as defined in the Work Health &amp; Safety Act 201</b> <b>Signature &amp; date:</b></p>	
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